

The meeting was called to order by Board President Kathy Kolupanowich at 7:00 p.m.

ATTENDANCE

Ms. Michele Arminio
Mr. Ken Chiarella (until 9:08 p.m.)
Ms. Jill DeMaio
Ms. Kathy Kolupanowich
Ms. Patricia Lang
Mr. Steve Riback

JAMESBURG BOARD MEMBER REPRESENTATIVE

Mr. Paul Rutsky (arrived at 9:30 p.m.)

BOARD MEMBER REPRESENTATIVES ABSENT

Mr. Marvin Braverman
Ms. Dawn Quarino
Mr. Frank Russo

STAFF PRESENT

Dr. Michael G. Kozak, Superintendent of Schools
Dr. Dori Alvich, Assistant Superintendent of Schools
Mr. Michael C. Gorski, Business Administrator/Board Secretary

STUDENT BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Sreeja Mamillapalli

MEMBERS OF THE PUBLIC 139

After the Pledge of Allegiance and roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted December 8, 2017:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the municipality.

APPROVAL OF MINUTES

A motion was made by Mr. Riback and seconded by Ms. DeMaio to approve the minutes for the Public Board of Education Meeting held on November 15, 2017. Motion carried with Mr. Chiarella abstaining.

A motion was made by Mr. Riback and seconded by Ms. DeMaio to approve the minutes for the Closed Session Meeting held on November 15, 2017. Ms. Arminio stated that in her opinion, the

minutes were not sufficient to explain what happened in closed session. Ms. Kolupanowich responded that the minutes were reviewed by the Board attorney and have been revised. Ms. Arminio added that she does not agree that they provide enough details, and she will provide her notes from the meeting to be on file with the Office of Administration. Motion carried with Ms. Arminio opposing and Mr. Chiarella abstaining.

STUDENT PRESENTATION – MILL LAKE ELEMENTARY SCHOOL

Ms. Kristin Mignoli, Principal Mill Lake School, introduced and thanked Ms. Lisa Papandrea and Ms. Danielle Pandolfi, 1st Grade Teachers Mill Lake School, for their inspiration to their students. The students in these classes wrote letters to the American Legion Post 924, United States Southern Command, Miami, Florida. In addition to writing letters, the children created a movie thanking the Veterans. Several students were in attendance and the movie was shown for board members and members of the public.

PRESENTATION OF MONROE EDUCATION FOUNDATION (MEF) GRANTS

Mr. Todd Edelman, President of the Monroe Education Foundation presented grants to the Board in the total amount of \$16,455.94. The following projects were selected for those grants:

Woodland	Joan Kofke	2018 Poetry Slam	\$1,130.00
MTMS	Christopher Sidler	Escape Room in the Classroom	\$134.00
MTHS	Andrea Feminella & Michelle Jodon	Poetry Out Loud Residency	\$2,000.00
Barclay Brook	Lisa McHugh, Michelle Giaquinto, Sarah Richards Lauren Dipierro and Krysti Brandt	Penguins on Parade	\$800.00
Barclay Brook	Brittney Ragusa & Tina Perrine	Rock Garden	\$900.00
Woodland & MTMS	Yale Snyder, Rebecca Palmer, Nicole DiLorenzo & Benjamin Mulvey	Bringing the Composer's Vision to Life	\$2,000.00
MTMS	Christopher Sidler & Christy Viszoki	Carpool History	\$678.96
Barclay Brook	Erinn Mahoney & Nicole Midura	Full Steam Ahead – Creating and Sustaining a Culture of Thinkers and Makers	\$1,987.47
Barclay Brook	Kristin Miller	Differentiating Our Learning Through Flexibility	\$1,990.83

Oak Tree	Oak Tree School Maker Space Committee Makerspace in Action	\$1,709.68
MTMS	Stacy Levier, Susan Pace, Dawn Graziano A Book A Day and Digital Storytelling	\$2,000.00
Applegarth	Radhika Patel Revolutionary War Traveling Trunk Program	\$1,125.00

PRESENTATION OF THE 2016-2017 COMPREHENSIVE ANNUAL FINANCIAL REPORT

Mr. Gorski introduced Mr. Gerard Stankiewicz of the auditing firm of Samuel Klein and Company. Mr. Stankiewicz stated that the Board received the Comprehensive Annual Financial Report (CAFR) and the Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance for fiscal year ending June 30, 2017. Mr. Stankiewicz gave a very thorough review of the CAFR and Management Report and discussed the internal control systems in place in the district. Mr. Stankiewicz explained that the audit is a year-long event during which samples are taken from several areas including payroll, minutes, accounts payable, food service operation, capital projects, student activity funds, grant activity to ensure compliance, and bank reconciliations to ensure that they agree with the general ledger. Lastly, Mr. Stankiewicz stated that there were no recommendations and that the audit was an unmodified clean opinion.

A motion was made by Ms. DeMaio and seconded by Mr. Riback that the members of the Board of Education accept and approve the Comprehensive Annual Financial Report and the Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance, and hereby approve and authorize the submission of the required Corrective Action Plan (C.A.P.) to the County Office indicating that there are no recommendations for fiscal year ending June 30, 2017. Ms. Arminio inquired about the bid threshold amount and process. Mr. Gorski responded that with the Qualified Purchasing Agent Certification that he holds, anything over \$40,000.00 has to go out for public bid.

Roll Call 6-0-0-0-4. Motion Carried.

Mr. Chiarella and Ms. Kolupanowich thanked Mr. Gorski and his team for continuing to do a great job maintaining the integrity of the Business Office and District.

Roll Call 6-0-0-0-4 motion carried.

STUDENT BOARD MEMBERS' REPORT

Ms. Mamillapalli reported that on November 14th, the high school held their annual Coffee House and had a very good turnout; this year MTHS FBLA has the largest amount of students to advance to the State Conference; and MTHS Model UN is attending their conference in Pennsylvania from January 5th through January 7th.

COMMITTEE REPORTS

Ms. Jill DeMaio, Member of the Finance Committee, stated that the committee met on December 4th where Mr. Gerard Stankiewicz, partner with Samuel Klein and Company, presented the results of the 2016-2017 audit to the finance committee. His comprehensive presentation covered all key areas of the Comprehensive Annual Financial Report (CAFR), Auditor's Management Report and a discussion on internal controls. Mr. Stankiewicz represented that there were no audit recommendations, no audit comments and the auditor's opinion letter expressed an unmodified or clean opinion on the financial statements. Committee members asked questions, many to the scope of the engagement whereby, Mr. Stankiewicz expressed that the financial statements contained in the CAFR are the financial representations and responsibility of management, who he defined as mainly Mr. Gorski. His job as auditor is to test the transactions to form a basis of an independent auditor opinion whether the financial statements are presented fairly in accordance with Generally Accepted Auditing Standards and are free from material statements. Mr. Stankiewicz stated that after spending 400-450 hours of testing that in fact the financial statements presented are presented fairly and earned his clean or unmodified opinion with no audit recommendations. Mr. Stankiewicz commended Mr. Gorski, Ms. Allen, and the Business Office staff.

Ms. DeMaio thanked Mr. Gorski and Business Office staff for all their hard work to keep the District fiscally sound.

Ms. Jill DeMaio, Chairperson of the Curriculum Committee, stated that the committee met earlier this evening and reviewed curriculum documents for a Community-based Fitness Program for 18-21 year old class and the Prevention and Care of Athletic Injuries class. The committee also discussed a sharing resource; a school-wide fundamental pilot for teachers Response To Intervention (RTI); and reviewed the phase II of Online Personal Finance and Economics.

Ms. DeMaio added that the committee also discussed the Homework Policy. Dr. Alvich will be forming a committee of teachers and administrators to brainstorm on how the policy should be written, which will include a survey for parents and students. Once completed the policy will then be presented to the curriculum and policy committees. It is anticipated that the policy will be ready for September.

Ms. Michele Arminio, member of the Policy Committee, suggested that the public review the policies listed on page 14 on the agenda. Reviewing those policies may help to better understand acquiring land, capital projects, site selection and the acquisition of property.

Mr. Ken Chiarella, Chairperson of the Building, Grounds and Transportation Committee, stated that the committee met on December 4th and discussed and recommended that administration move forward on the following items:

Princeton University Resource Recovery Program, a program that will offer free used furniture and equipment to the District.

A proposal from a portable classroom vendor for constructing eight classroom trailers with restrooms and a separate double cardio classroom trailer at the Middle School. The committee reviewed the monthly rental rates when committing to a 3-year versus a 5-year contract and

suggested that since the duration will be guided by the success of the March 2018 school referendum for a new middle school, that they attempt to delay committing to a contract duration until after the referendum vote.

The committee was updated on a 2016 accident that damaged the school flashers in front of Barclay Brook School. The district received a 75% settlement offer from Verizon, which the Committee recommended we accept. Administration will pursue the remaining 25% due through the drivers 3rd party insurance carrier.

Church Road Land Update - the committee was advised that to move forward on the property, it is necessary to proceed with an environmental assessment to determine the use of pesticides used on the land and a flood zone verification.

Ms. Arminio inquired if the land has been transferred to the Township yet. Mr. Gorski responded that he does not believe that it has occurred yet. Ms. Arminio suggested negotiations for a share services agreement with the Township for the costs the District will occur for those assessments.

Next, Ms. Arminio inquired if the land for the middle school has been purchased yet. Mr. Gorski responded that the Township is in the process of negotiating the purchase and has conveyed that the land will be transferred to the District.

PUBLIC FORUM –

Parkash Parab 33 Dayna Drive – stated that he is concerned that our school ranking has dropped and cautioned the Board about homework policy. Mr. Parab suggested that administration review the data, see where the deficiencies are and inform the public where the resources will be put to increase the ranking. Dr. Kozak responded that they are still using data from 2015 and he will report on current data in his report later this evening.

Betty Saborido 2 Barrymore Drive – spoke in regards to the teachers working without a contract. Ms. Saborido also commended Ms. Pandolfi and Ms. Papandrea for the wonderful job they are doing.

Sarah Aziz 3 Launcelot Drive - spoke in support of the teachers who are working without a contract and stated that she feels Monroe teachers deserve a fair contract.

Danielle Drust MTHS Teacher - spoke in regards to the teachers working without a contract. Ms. Drust gave examples of teacher salaries and benefit contributions from other districts and reminded the Board “that you get what you pay for”.

Andy Paluri 16 Saint James Street – spoke in support of the teachers and stressed a concern regarding a student parking situation at the high school.

Ira Nelson 87 Crescent Way – inquired what efforts are being made to acquire additional state aid. Mr. Chiarella responded that the ad hoc committee for fair funding recently met to discuss

the next steps. Mr. Chiarella added that the committee plans to re-engage with the elected officials to hold them to their promise to support Monroe, support full funding or change the funding formula.

Raj Chekuri 2 Jake Place – inquired why the Board is not including the expansion of the high school in the referendum since no land would be purchased to complete. Mr. Chekuri also stressed his concern about the drop in schools rankings. Mr. Gorski responded that the middle school was stressed to be the most urgent need and in his opinion, it would be unaffordable to open up three facilities at once with the current budget structure.

Krishna Tekale 11 Jake Place – inquired how many new teachers are going to be hired for the proposed middle school. Dr. Kozak responded that staff will be hired to accommodate the students and will continue as the student enrollment increases. Next, Mr. Tekale stated that he has heard that substitutes are filling in for teachers instead of hiring new ones. Dr. Kozak responded that sometimes substitutes are used until a teaching position can be filled, or current teachers will pick up an extra session, which is why you will see 117% listed on the agenda.

Raghunath Chitturi 23 Green Ash Street- inquired what criteria was used to determine why the middle school was determined the most urgent. Mr. Chitturi inquired about the teacher retention and if teachers are being used overcapacity. Dr. Kozak explained the substitute hiring and selection process. Mr. Gorski stated that the middle school has the highest pupil/teacher ratio, which was used for the criteria as well as the bottlenecks in the school.

Sal Cipolla 10 Laurie Lane – stressed that he is disappointed that the teachers are still without a contract.

Tracy Balsamo 5 Layla Court – stressed her concerns regarding the district's policy, which denies a substitute to work more than four days a week, stating that the rule hurts the students. Next, Ms. Balsamo spoke on behalf of the teachers who are working without a contract.

SUPERINTENDENT'S REPORT

Dr. Kozak read his letter of resignation and encouraged the community to support the referendum.

A motion was made by Ms. Kolupanowich and seconded by Ms. Lang that the members of the Monroe Township Board of Education accept the resignation of Dr. Michael G. Kozak from his employment by the Board as the Superintendent of Schools, effective June 30, 2018 at 11:59 PM. The Business Administrator/Board Secretary is hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

Mr. Riback thanked Dr. Kozak for his service and stated that it has been a pleasure working with him, adding that his desire to continue the work for the district displays the professionalism that he is. Mr. Riback wished Dr. Kozak the best in the future.

Mrs. Lang thanked Dr. Kozak for his work in the district especially in the fight for fair funding and wished him luck.

Mr. Chiarella stated that he would be voting no as he believes he is tendering his resignation based upon facts that are going on behind the scenes. Mr. Chiarella added that with the referendum ahead in the next three months, it is not the time to have this vacancy and suggested offering a shorter contract term.

Ms. DeMaio thanked Dr. Kozak for his enthusiasm and work in the district.

Mr. Gorski stated that Dr. Kozak has a poster in his office that states the road to success is always under construction, Mr. Gorski added that Dr. Kozak has "fixed quite a few pot holes" during his time here and stated that it has been a pleasure working with him.

Ms. Kolupanowich thanked Dr. Kozak especially for his fight for fair funding, the initiation of the IEC club, his work with the referendum, and added that his love of education, Monroe and students has been phenomenal and wished him the best of luck.

Ms. Arminio stated that she respects Dr. Kozak's position but she regrets hearing it and is disappointed for the district. Ms. Arminio added that Dr. Kozak has brought a great deal of academic integrity to the district, supported the good employees and encouraged the teachers to do their very best. Ms. Arminio added that she hopes that he reconsiders in the New Year.

Roll Call 4-2-0-0-4 Motion carried with Ms. Arminio and Mr. Chiarella voting no.

Mr. Chiarella excused himself from the meeting.

A motion was made by Ms. DeMaio and seconded by Mr. Riback to take a ten-minute recess to see if another board member could be reached and attend. Roll call 5-0-0-0-5 motion carried.

Returned to public session at 9:30 p.m.

Mr. Paul Rutsky joined the meeting.

PERSONNEL

A motion was made by Mr. Riback and seconded by Ms. Arminio that Personnel Items A- AL be approved by consent roll call. Roll Call 6-0-0-0-4. Motion carried. The vote included the Jamesburg Representative where appropriate. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Riback and seconded by Ms. Lang that Board Action Items A-O be approved by consent roll call. Roll Call 6-0-0-0-4. Motion carried with Ms. DeMaio and Ms. Lang voting no on section C of the Graduation Policy. The vote included the Jamesburg Representative where appropriate. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Mr. Riback and seconded by Ms. Lang that Board Action Items A- F be approved by consent roll call. Roll Call 6-0-0-0-4. Motion carried. The vote included the Jamesburg Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Ms. Kolupanowich stated that due to the length of the meeting this evening she would not give a report and wished everyone a happy holiday season.

OTHER BOARD OF EDUCATION BUSINESS

Ms. DeMaio thanked Nicole Midura, Teacher Barclay Brook School and Ms. Erinn Mahoney, Principal Barclay Brook School for inviting Ms. Lang, Ms. Kolupanowich and herself to a Makers Space observation. Ms. DeMaio explained the Makers Space Program and stated that they all enjoyed attending.

Mr. Riback reported that he also had the pleasure of observing Maker Space and stated that it was very exciting and he was impressed as well.

Ms. Lang reported that the Special Education Parent Advisory Group will be meeting on January 8th 6:30 p.m. in the high school. Ms. Lang updated the Board on the resolutions discussed at the NJSBA Delegate Assembly Meeting she attended on November 15, 2017.

PUBLIC FORUM –

Faraaz Kahn – MTHS Student – stated that the students have seen a decline in the extracurricular activities offered and the new Wellness policy is taken away many opportunities for clubs.

Anthony Prezioso 8 Equestrian Way – stated that he felt Dr. Kozak did a good job and thanked him for his service to Monroe.

Pakash Parab 33 Dayna Drive - stated that the public needs transparency and needs to know why Dr. Kozak is resigning.

CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Discussion regarding pending litigation with student Id. No. 83636.
- Harassment, Intimidation and Bullying.

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Mr. Riback and seconded by Ms. DeMaio that the members of the Board of Education go into closed session. Motion carried.

Adjourned to Closed Session at 9:50 p.m.

Returned to Public Meeting at 10.50 p.m.

A motion was made by Ms. Kolupanowich and seconded by Mr. Riback that members of the Monroe Township Board of Education approve the following resolution:

MONROE TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION
RESOLUTION AUTHORIZING SETTLEMENT WITH Family and Student
Identification Number 83636 Pursuant to N.J.A.C. 6A;3-1.13(d)

December 13, 2017

WHEREAS, N.J.A.C. 6A:3-1.13(d) requires that a Board of Education provide a resolution authorizing settlement indicating that the district board of education has consented to the terms of the settlement;

BEIT RESOLVED, that the Board hereby consents to settlement with **Family and Student Identification Number 83636** pursuant to the terms of the Release and Settlement Agreement attached hereto and authorizes the Board of Education President, **Ms. Kathy Kolupanowich** to execute the Agreement on behalf of the Board.

Roll call 6-0-0-0-4. Motion carried.

PUBLIC FORUM - None

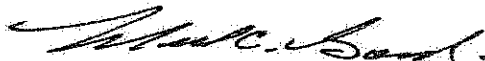
NEXT PUBLIC MEETING

Ms. Kolupanowich stated that the next public meeting of the Monroe Township Board of Education will convene at 7:00 p.m. on Wednesday January 3, 2018.

ADJOURNMENT

A motion was made by Ms. DeMaio and seconded by Mr. Riback that the meeting be adjourned. Motion carried. The public meeting adjourned at 11:00 p.m.

Respectfully submitted,



Michael C. Gorski, CPA
Business Administrator/Board Secretary



Wednesday, December 13, 2017
MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

MONROE TOWNSHIP HIGH SCHOOL
200 SCHOOLHOUSE ROAD
MONROE TOWNSHIP, NJ 08831
7:00 P.M.

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING

Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Subject	A. BOARD MEMBERS
Meeting	Dec 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	3. ROLL CALL
Access	Public
Type	Information

Ms. Michele Arminio
 Mr. Marvin Braverman
 Mr. Ken Chiarella
 Ms. Jill DeMaio
 Ms. Kathy Kolupanowich
 Ms. Patricia Lang
 Ms. Dawn Quarino
 Mr. Steven Riback
 Mr. Frank Russo

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)

Mr. Paul Rutsky

STUDENT BOARD MEMBERS

Ms. Sreeja Mamillapalli

Ms. Stefani Scalisi

4. STATEMENT

Subject A. STATEMENT

Meeting Dec 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 4. STATEMENT

Access Public

Type Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted December 8, 2017 :

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. APPROVAL OF MINUTES

Subject A. APPROVAL OF MINUTES

Meeting Dec 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 5. APPROVAL OF MINUTES

Access Public

Type Information

Public Board of Education Meeting, November 15, 2017
Closed Session Meeting, November 15, 2017

File Attachments
11.15.17 Minutes.pdf (268 KB)

Executive File Attachments
CI Session 11.15.17 Redacted.pdf (240 KB)

6. PRESENTATIONS

Subject A. STUDENT PRESENTATION

Meeting Dec 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 6. PRESENTATIONS

Access Public

Type

STUDENT PRESENTATION - MILL LAKE ELEMENTARY SCHOOL'S VETERAN'S DAY PROJECT

Subject B. PRESENTATION OF MONROE EDUCATION FOUNDATION GRANTS

Meeting Dec 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 6. PRESENTATIONS

Access Public

Type

PRESENTATION OF MONROE EDUCATION FOUNDATION GRANTS -

It is recommended that the members of the Monroe Township Board of Education formally accept the teacher grant awards in the amount of \$16,455.94 from the Monroe Township Education Foundation. The Business Administrator/Board Secretary is hereby authorized and directed to take all necessary steps to implement the aforesaid action.

Subject C. PRESENTATION OF THE 2016-2017 COMPREHENSIVE ANNUAL FINANCIAL REPORT

Meeting Dec 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 6. PRESENTATIONS

Access Public

Type

PRESENTATION OF THE 2016-2017 COMPREHENSIVE ANNUAL FINANCIAL REPORT

Executive File Attachments
Corrective Action Plan.pdf (39 KB)

7. STUDENT BOARD MEMBERS' REPORT

8. COMMITTEE REPORTS

9. PUBLIC FORUM -AGENDA ITEMS ONLY

Subject A. PUBLIC FORUM (See Note 3)

Meeting Dec 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 9. PUBLIC FORUM -AGENDA ITEMS ONLY

Access Public

Type

See Note 3.

10. SUPERINTENDENT'S REPORT/RECOMMENDATION

Subject**A. ENROLLMENT**

Meeting

Dec 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

10. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

Information

I. ENROLLMENT

Schools	11/30/17	10/31/17	Difference	11/30/16	Difference
Applegarth	408	410	-2	367	+41
Barclay Brook	337	339	-2	359	-22
Brookside	410	408	+2	425	-15
Mill Lake	574	569	+5	603	-29
MTMS	1664	1661	+3	1658	+6
Oak Tree	691	693	-2	683	+8
Woodland	411	411	0	416	-5
High School	2308	2308	0	2170	+138
Total	6803	6799	+4	6681	+122

I. ENROLLMENT (CONT'D)

	Monroe			Jamesburg		
School	Oct.	Nov.	Difference	Oct.	Nov.	Difference
Academy Learning Center	9	9		1	1	
Bridge Academy	1	1				
Cambridge School	0	1	Plus 1			
Center for Lifelong Learn	2	2				
Childrens Center of Monm.	2	2				
Collier	4	4				
CPC High Point	2	2				
Douglass Develop. Center	1	1		1	1	
East Mountain	1	1				
Eden	4	4				
Harbor School	1	1				
Lakeview School	2	2				
New Roads Parlin	2	2				
New Roads Somerset	1	1				
Mercer Elementary	1	1				
Mercer High School	2	2				
Newgrange School	4	4				
Newmark Elementary	1	1				
Rock Brook School	1	1				
Rugby	2	2				
School for Hidden Intellig.	1	1				
Schroth School	2	2				
Shore Center	1	1				
Total	47	48	1	2	2	

Subject B. HOME INSTRUCTION

Meeting Dec 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

II. HOME INSTRUCTION

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
79109	MTHS	11	CST	Schnitzer, Earl, Countryman, J. Brown	9/6/2017	
91198	OTS	2	CST	Seitz, McCarron	9/6/2017	
85201	MTMS	6	Medical	Best, Voszoki, Lyons	9/6/2017	
90817	MTHS	11	Medical	Guglielmi, Simmonds, Lustgarten, Feminella, Vogtman	9/6/2017	
78248	MTHS	12	504	Drust, ESCNJ	9/6/2017	
84142	MTHS	10	CST	Santoriello	9/6/2017	
78640	MTHS	12	Medical	Education, Inc.	10/2/2017	
85353	MTMS	8	Medical	Dawson, Berry, Voszoki, Casarella, Levier	9/6/2017	
92054	MTMS	6	Medical	Gorham, Best, Lyons, Wall	9/6/2017	
86903	MTMS	6	504	Wall, Fiore, Best, Lyons	9/6/2017	
79216	MTHS	12	Medical	Rutgers UBHC	10/12/2017	
91710	MTHS	9	504	Parker, Granett, Friedman, Kasternakis, Gold	9/12/2017	
83653	MTHS	9	504	Granett, Parker, Sanguiliano, Simmons, Brown	9/25/2017	
80509	MTHS	12	504	Byrnes, Whinna	10/3/2017	
85364	MTMS	8	Medical	Rutgers UBHC	11/27/2017	
82891	MTHS	10	Medical	Professional Education Services, Inc.	11/28/2017	

Subject C. FIRE/LOCKDOWN DRILLS

Meeting Dec 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

III. FIRE/LOCKDOWN DRILL**Fire Drill**

Applegarth School ----- November 21, 2017
 Barclay Brook School ----- November 15, 2017
 Brookside School ----- November 3, 2017
 Mill Lake School ----- November 28, 2017
 Monroe Middle School----- November 3, 2017
 Oak Tree School ----- November 2, 2017
 Woodland School ----- November 2, 2017
 Monroe High School ----- November 21, 2017

Lockdown

Applegarth School----- November 28, 2017

Barclay Brook School-----	November 2, 2017
Brookside School -----	November 17, 2017
Mill Lake School -----	November 8, 2017
Monroe Middle School-----	November 28, 2017
Oak Tree School -----	November 21, 2017
Woodland School -----	November 6, 2017
Monroe High School -----	November 22, 2017

Subject D. PERSONNEL

Meeting Dec 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

Recommended Action It is recommended that the Board approve the attached personnel items A through AL

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- A. It is recommended that the Board accept the resignation of **Ms. Jaclyn Puleio**, Coordinator of Mathematics and mathematics teacher at MTHS effective January 2, 2018.
- B. It is recommended that the Board accept the resignation of **Ms. Nicole Cruz**, guidance counselor at MTHS, effective December 31, 2017.
- C. It is recommended that the Board accept the resignation of **Ms. Amanda Freeman**, teacher of special education at MTMS, effective February 5, 2018.
- D. It is recommended that the Board accept the resignation of **Ms. Kimberly Walker**, paraprofessional at Brookside School, effective December 22, 2017.
- E. It is recommended that the Board accept the resignation of **Mr. Paul McGrath**, paraprofessional at Brookside School, effective December 15, 2017.
- F. It is recommended that the Board accept the resignation of **Mr. Matt Revel**, as Assistant Wrestling Coach at MTMS, retroactive to November 16, 2017.
- G. It is recommended that the Board accept the resignation of **Ms. Michelle Jodon**, as an AVID leave replacement, effective December 18, 2017.
- H. It is recommended that the Board accept the resignation of **Ms. Doreen Mullarney**, as the co-advisor for the Peace Ambassadors and co-advisor of the Gay/Straight Alliance club effective December 8, 2017.
- I. It is recommended that the Board accept the resignation of **Ms. Jovanna Quindes**, as the girls assistant winter cheer coach, effective December 13, 2017.
- J. It is recommended that the Board accept the resignation of **Ms. Karly Rose Nesby**, as a paraprofessional in the Transportation Department, effective January 1, 2018.
- K. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Barbara Groza**, custodian at MTHS, retroactive to December 1, 2017.
- L. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Deborah Scott**, paraprofessional at MTMS, retroactive to December 1, 2017.
- M. It is recommended that the Board approve a maternity leave of absence to **Ms. Samantha Cote**, teacher of grade 4 at Woodland School, effective January 22, 2018 through April 20, 2018 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Cote may

be entitled.

- N. It is recommended that the Board approve a maternity leave of absence to **Ms. Taryn Yoelson**, guidance counselor at MTMS, effective April 23, 2018 through January 28, 2019 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Yoelson may be entitled.
- O. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Janina Snagusky**, teacher of English at MTMS, effective December 18, 2017 through March 23, 2018 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Snagusky may be entitled.
- P. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Kimberly Wittkamp**, teacher of language arts at MTMS, effective January 3, 2018 through April 20, 2018 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Wittkamp may be entitled.
- Q. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Katherine Sheppard**, teacher of language arts at MTMS, effective December 23, 2017 through January 26, 2018 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Sheppard may be entitled.
- R. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Kaitlin DiCostanzi**, teacher of special education at MTMS, effective January 3, 2018 through February 28, 2018 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. DiCostanzi may be entitled.
- S. It is recommended that the Board approve a revision in the end date of the maternity leave of absence to **Ms. Nicole Gross**, teacher of language arts at the High School, effective October 2, 2017 through January 30, 2018 (previously approved to February 23, 2018) in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Gross may be entitled.
- T. It is recommended that the Board approve a medical leave of absence to **Ms. Eva Purcell**, paraprofessional at Applegarth School retroactive to November 28, 2017 through January 17, 2018 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Purcell may be entitled.
- U. It is recommended that the Board approve a medical leave of absence to **Ms. Suzanne Goff**, paraprofessional at MTMS, retroactive to December 5, 2017 through December 18, 2017 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Goff may be entitled.
- V. It is recommended that the Board approve a medical leave of absence to **Ms. Lucia O'Scannell**, paraprofessional at Woodland and Transportation, effective to December 18, 2017 through December 22, 2017 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. O'Scannell may be entitled.

- W. It is recommended that the Board approve a medical leave of absence to **Ms. Catherine Simmons**, teacher of language arts at MTHS, retroactive to December 8, 2017 through December 22, 2017 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Simmons may be entitled.
- X. It is recommended that the Board approve a medical leave of absence to **Ms. Judy Firestine**, teacher of special education at MTMS, retroactive to December 8, 2017 through January 19, 2018 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Firestine may be entitled.
- Y. It is recommended that the Board approve a medical leave of absence to **Ms. Wacława Gierlachowski**, lead custodian at Brookside, effective December 6, 2017 through December 15, 2017. It is further recommended that this leave shall be without pay except for any sick days to which Ms. Gierlachowski may be entitled.
- Z. It is recommended that the Board approve an extended medical leave of absence to **Ms. Patricia Sherman**, workstation specialist at Applegarth School, effective December 15, 2017 through January 12, 2018. It is further recommended that this leave shall be without pay except for any sick days to which Ms. Sherman may be entitled.
- AA. It is recommended that the Board approve an extended medical leave of absence to **Ms. Selime Kaufman**, teacher of ICR at Mill Lake School, retroactive to November 28, 2017 through January 2, 2018 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Kaufman may be entitled.
- AB. It is recommended that the Board approve an extended medical leave of absence to **Mr. William Shearn**, head custodian at MTHS, effective November 16, 2017 through December 4, 2017. It is further recommended that this leave shall be without pay except for any sick days to which Mr. Shearn may be entitled.
- AC. It is recommended that the Board approve an intermittent leave of absence under FMLA to **Mr. Darryle Williams**, custodian at MTHS, effective December 6, 2017 through June 5, 2018. Mr. Williams' will utilize his remaining sick days and vacation days. Mr. Williams' unpaid days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. as appropriate.
- AD. It is recommended that the Board approve an unpaid leave of absence under FMLA/NJFLA to **Mr. Gary Snyder**, teacher of health/physical education at MTMS, effective January 30, 2018 through February 28, 2018. Mr. Snyder's unpaid days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.
- AE. It is recommended that the Board approve an unpaid leave of absence under FMLA/NJFLA to **Mr. Nicholas Puleio**, teacher of special education/social studies at MTHS, effective January 29, 2018 through March 9, 2018. Mr. Puleio's unpaid days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.
- AF. It is recommended that the Board approve an extended unpaid leave of absence to **Ms. Jayoti Ghosh**, paraprofessional at Oak Tree School, retroactive to December 5, 2017 through January 2, 2018.
- AG. It is recommended that the Board approve an extended unpaid medical leave of absence to **Ms. Kristin Corigliano**, paraprofessional in the Transportation Department effective December 1, 2017 pending further action of the Board in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017.
- AH. It is recommended that the Board approve the following certificated staff for After School Basic Skills and TAG Programs for the 2017-2018 school year teachers \$77.56 (elementary) \$116.34 (MTMS) per session pending contract negotiations:

MTMS
Sarah Levine
Nicole Pontarollo
Dana Oberheim

AI. It is recommended that the Board approve the following staff as chaperones for the January 17, 2018 concert for 4 hours each at the non-instructional rate (\$44.85/hr. pending contract negotiations):

Alfred Hadinger III
Rebecca Palmer

AJ. It is recommended that the Board approve the following certificated staff on the following step on guides:

Employee	School	Position	Salary Guide	Account No.	Date	Reason for hire
Alison Abrams	MTMS	Guidance counselor	Step 6A MA \$53,327+\$3450 pro rated	11-000-218-104-000-098	1/3/18-6/30/18 pending satisfactory completion of all pre-emp. req.	Resignation replacement
Anuradha Shyamsundar	MTMS	Teacher of science	Step 2 MA \$49,282+\$3450 pro rated	11-130-100-101-000-080	1/3/18-6/30/18 pending satisfactory completion of all pre-emp. req.	Resignation replacement
Emily Puc	Oak Tree	Teacher of kindergarten	Step 1 BA \$49,282 pro rated	11-120-100-101-000-060	2/14/18-6/30/18	Leave replacement
Danielle Rourke	Woodland	Teacher grade 4	Step 1 BA \$49,282 pro rated	11-120-100-101-000-030	1/29/18-4/24/18	Leave replacement
Linda Ackerson	MTMS	Media Specialist	Step 1 MA \$49,282+\$3450 Pro-rated	11-000-222-100-000-098	12/18/17-3/28/18	Leave replacement
Ashley Accardi	Brookside	Teacher grade 3 spec. ed.	Step 1 \$49,282 pro rated	11-213-100-101-000-093	12/20/17-12/22/17	Leave replacement extension of contract
Kristina Kondakji	Brookside	Teacher of grade 3	Step 1 \$49,282 pro rated	11-120-100-101-000-020	12/19/17-12/22/17	Leave replacement extension of contract
Matt Revel	MTMS	Head wrestling coach	Step 3 \$4069	11-402-100-100-000-098	2017-2018	Resignation replacement
John Stanziale	MTMS	Asst. wrestling coach	Step 1 \$2143	11-402-100-100-000-098	2017-2018	Resignation replacement
Christopher Katona	MTMS	Asst. basketball coach	Volunteer		2017-2018	volunteer
Marissa Santoriello	HS	Assistant Soccer Coach	Step 3 \$5784	11-402-100-100-000-098	Retroactive to Fall 2017	Correction in step
Cathy Ielpi	HS	Advisor of Gay/Straight Alliance Club	100% advisor \$1721	11-401-100-100-000-098	Retroactive to 12/8/17-6/30/18	Previously 50% - now 100% due to resignation
Cathy Ielpi	HS	Advisor of Peace	100% advisor \$1721	11-401-100-100-000-098	Retroactive to 12/8/17-	Previously 50% - now 100%

		Ambassador club			6/30/18	due to resignation
Kathleen Hoffman	HS	AVID elective teacher grade 10	134% contract	11-140-100-101-000-070	12/18/17-1/30/18	Leave replacement
Kathleen Hoffman	HS	teacher of language arts	117% contract	11-140-100-101-000-070	1/31/18-6/30/18	reduction in contract leave replacement returned
Carre Tringali	HS	teacher of language arts	100% contract	11-140-100-101-000-070	1/31/18-6/30/18	reduction in contract leave replacement returned
Robert Byrnes	HS	teacher of language arts	100% contract	11-140-100-101-000-070	1/31/18-6/30/18	reduction in contract leave replacement returned
Dana Chincarini	HS	teacher of language arts	100% contract	11-140-100-101-000-070	1/31/18-6/30/18	reduction in contract leave replacement returned
Renata MacKenzie	HS	teacher of language arts	100% contract	11-140-100-101-000-070	1/31/18-6/30/18	reduction in contract leave replacement returned
Brooke Yudell	HS	Guidance counselor	134% contract	11-000-218-104-000-098	1/3/18-TBD	Resignation replacements
Damaris Dominguez	HS	Guidance counselor	134% contract	11-000-218-104-000-098	1/3/18-TBD	Resignation replacements
Cathy Ielpi	HS	Guidance counselor	134% contract	11-000-218-104-000-098	1/3/18-TBD	Resignation replacements
Lauren Mironov	HS	Guidance counselor	134% contract	11-000-218-104-000-098	1/3/18-TBD	Resignation replacements
Ania Shanholtzer	Applegarth	Anti-Bullying Specialist	\$1,000	11-000-218-104-000-098	2017-2018 school year	stipend position
Brittney Tornatore	Barclay Brook	Anti-Bullying Specialist	\$1,000	11-000-218-104-000-098	2017-2018 school year	stipend position
Donna Colossi	Brookside	Anti-Bullying Specialist	\$1,000	11-000-218-104-000-098	2017-2018 school year	stipend position
Carol Clark	Mill Lake	Anti-Bullying Specialist	\$1,000	11-000-218-104-000-098	2017-2018 school year	stipend position
Lauren Colflesh	Oak Tree	Anti-Bullying Specialist	\$1,000	11-000-218-104-000-098	2017-2018 school year	stipend position
Jaime Newcomb	Woodland	Anti-Bullying Specialist	\$1,000	11-000-218-104-000-098	2017-2018 school year	stipend position
Fran Schwartz	MTMS	Anti-Bullying Specialist	\$1,500	11-000-218-104-000-098	2017-2018 school year	stipend position
Dana Oberheim	MTMS	Anti-Bullying Specialist	\$1,500	11-000-218-104-000-098	2017-2018 school year	stipend position
Cathy Ielpi	HS	Anti-Bullying Specialist	\$2,500	11-000-218-104-000-098	2017-2018 school year	stipend position
Doreen Mullarney	HS	Anti-Bullying Specialist	\$2,500	11-000-218-104-000-098	2017-2018 school year	stipend position

Keith Dewey	HS	teacher of language arts	Step 1 DR \$49,282+\$5750 pro rated	11-140-100-101-000-070	12/18/17-3/23/18	leave replacement extension of contract
Margaret Dey	HS	teacher of FCS	17% additional contract	11-140-100-101-000-070	retroactive 9/1/17-6/30/18	additional section due to increase enrollment

AK. It is recommend that the Board approve the following non-certificated staff on the following salary guides:

Employee	School	Position	Salary Guide	Account No.	Date	Reason for hire
Gursharan Kaur	Mill Lake	Para/Spec. Ed.	Step 3 Reg. Ed \$13.29 1.75/hr. and Spec. Ed. \$15.29 for 2.0/hr.	11-190-100-106-000-040 47% 11-213-100-106-093 53%	retroactive to 11/16/17-6/30/18	Correction in step amount
Holly Daly	Barclay Brook	Para – MD	Step 7 Spec. Ed +toileting \$17.89+\$2.00 for 6.75/hrs.	11-212-100-106-000-093	Retroactive to 10/5/17-6/30/18	Modification to include toileting
Marie Heitner	Barclay Brook	Para – MD	Step 2 Spec. Ed +toileting \$15.19+\$2.00+\$1.00 for degree for 6.75/hrs.	11-212-100-106-000-093	Retroactive to 10/5/17-6/30/18	Modification to include toileting
Sudebi Choudhury	Barclay Brook	Para – MD	Step 5 Spec. Ed +toileting \$15.82+\$2.00 for 6.75/hrs.	11-212-100-106-000-093	Retroactive to 10/5/17-6/30/18	Modification to include toileting
Geoffrey Szeto	Barclay Brook	Para – MD	Step 1 Spec. Ed +toileting+degree \$15.09+\$2.00+1.00 for 6.75/hrs.	11-212-100-106-000-093	Retroactive to 10/5/17-6/30/18	Modification to include toileting
Ann Marie Popper	Mill Lake	Spec. Ed. Para – Pre K	Step 1 Spec. Ed + toileting \$15.09+\$2.00 for 3.75/hrs.	11-216-100-106-000-093	Retroactive to 10/16/17-6/30/18	Transfer to replacement position
Nancy LoMonaco	Applegarth	Resource/ Café	Step 1 Reg. \$13.09 2.0/hrs. and Step 1 Spec. \$15.09 for 1.75/hrs.	11-000-262-107-000-050 53% 11-213-100-106-000-093 47%	retroactive to 11/21/17-3/2/18	Leave replacement
Sabina Monaghan	Falcon Care – E.C.E.	Teacher assistant	\$12.00/hr. for 5.5 hrs.	64-990-320-100-000-098	11/20/17-6/30/18 pending satisfactory completion of all pre-emp. req.	Change in start date
Melissa Viets	Mill Lake Annex	Site coordinator	\$20/hr. for 5.5 hrs.	65-990-320-100-000-098	11/21/17-6/30/18	Change in start date
Nikki Park	Barclay Brook	Para	\$100 PD stipend	11-214-100-106-000-093	12/14/17-6/30/18	PD credit
Karen Rumolo	High School	Falcons nest para	Step 1 \$13.09 (+ toileting \$2.00 from 11/28/17-5/22/18) for 3.0 hrs.	11-190-100-106-000-070	11/28/17-6/30/18	Change in start date
John Mazzola	High School	Lead workstation specialist	\$70,000 pro rated 40 hours week	11-000-252-100-000-070	1/3/18-6/30/18 pending satisfactory completion	Change in start date

					of all pre-emp. req.	
Carole White	Woodland	Sped Ed. Resource para	Step 1 Spec. Ed. \$15.09 for 3.75/hrs.	11-213-100-106-000-093	Retroactive 12/4/17-6/30/18	New position
Rosemary Otero	Brookside	Spec. Ed. Para Autistic	Step 1 Spec. Ed. \$15.09 + toileting \$2.00 for 6.75 hrs.	11-214-100-106-000-093	1/3/18-6/30/18 contingent upon passing score on crisis response training	Transfer to resignation position
Zakiya Davidson	Mill Lake Annex	Falcon Care/Group Leader	\$13/hr. for 3.5 hrs.	65-990-320-100-000-098	12/14/17-6/30/18 pending satisfactory completion of all pre-emp. req.	Transfer replacement
Chandana Bhawe	Mill Lake	Para-kindergarten	Step 1 \$13.09 for 3.75/hrs.	11-190-100-106-000-040	1/3/18-6/30/18	Transfer to replacement position
Debra Hillery	Mill Lake	Para-kindergarten	Step 1 \$13.09 for 3.75/hrs.	11-190-100-106-000-040	1/3/18-6/30/18	Transfer to replacement position
Eileen Loscalzo	Applegarth	Para/Café	Step 1 Reg. \$13.09/hr. for 2.0 hrs.	11-000-262-107-000-050	12/14/17-3/2/18 pending satisfactory completion of all pre-emp. req.	Leave replacement
Randi Halpern	MTMS	Spec. Ed. Para	20 years longevity	11-213-100-106-000-093	Retroactive to 11/03/17-6/30/18	Modification in contract to reflect 20 yrs. Longevity
Tracey Hammill	Woodland	Lunch para	Sep 2 Reg. Ed. \$13.19/hr. for 2.5/hr.	11-000-262-107-000-030	Retroactive 12/1/17-6/30/18	Correction from May 10 th Board report
Joan Conroy	Mill Lake Annex	Falcon Care Group Leader	\$13.00/hr. for 5.5 hrs.	65-990-320-100-000-098	12/14/17-6/30/18	Transfer
Donna Daldos	MTMS	Custodian	\$750 salary adjustment boiler license	11-000-262-100-000-080	Retroactive to 10/25/17-6/30/18	Salary adjustment
Lisa Romano	Brookside	Sub crossing guard and zero period para	Step on guide 1 hour	11-190-100-106-000-020	12/15/17-6/30/18	substitute
Karen Herkert	MTMS	Security	4 credits PD \$100	11-000-266-100-000-080	12/14/17-6/30/18	PD stipend

AL. It is recommended that the Board approve the attached list of substitutes for the 2017-2018 school year:

Certificated

Ashley Accardi
Nancy Marcos

Substitute Teacher
Substitute Teacher

Danielle Riley

Substitute Teacher

Non- Certificated

Kathleen Baio
 Libby Podber
 Jennifer Tarsillo
 Alaina Waters
 Gary Mackiewicz
 Daniel Marchese
 Mekhi Abbott

Substitute Paraprofessional
 Substitute Paraprofessional
 Substitute Paraprofessional
 Substitute Paraprofessional
 Substitute Coach
 Substitute Volunteer Coach
 Substitute Avid Tutor

Executive File Attachments
 resumes.pdf (1,007 KB)

Subject**E. BOARD ACTION**

Meeting

Dec 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

10. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

Action

V. BOARD ACTION (Items A through O).

- A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- C. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2017-2018 school year.
- D. It is recommended that the Board approve the previously submitted Student Suspension Report for the month of November 2017.
- E. It is recommended that the Board approve the Letter of Agreement between Staff Development Workshops and Monroe Township School District for staff development training on "Sheltered Instruction" on May 15, 22, and June 5, 2018 in the amount of \$1500 for each session for a total of \$4500.00.
- F. It is recommended that the Board approve the Letter of Agreement between Staff Development Workshops and Monroe Township School District for Adapting Reader's Workshop to Meet the Needs of Special Needs Students on October 23, 2017, December 13, 2017, February 8, 2018 and March 21, 2018 in the amount of \$1700 per session for a total of \$6,800.
- G. It is recommended that the Board approve an assembly at MTMS "Bystander: A Portrait in Apathy- Bully Prevention on January 26, 2018 at the cost of \$1,895.00.
- H. **2017-2018 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** for the period 10/18/17-12/13/17:

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
11/13/17	HS	fight	n/a
11/6/17	HS	substance abuse	refused testing
12/4/17	HS	assault	n/a

- I. It is recommended that the Board approve the following Policies and Regulations for a first reading:

Policy 2700	Services to Nonpublic School Students
Policy 5460	Graduation
Policy & Reg. 7100	Long-Range Facilities Planning

Policy & Reg. 7101	Educational Adequacy of Capital Projects
Policy & Reg. 7102	Site Selection and Acquisition
Policy 7130	School Closing
Policy 7300	Disposition of Property
Regulation 7300.1	Disposal of Instructional Property (Abolished)
Regulation 7300.2	Disposal of Land
Regulation 7300.3	Disposition of Personal Property
Regulation 7300.4	Disposition of Federal Property

J. It is recommended that the Board approve the following Policies and Regulations for a second and final reading:

- Policy 7461 District Sustainability Policy
- Policy 8550 Unpaid Meal Charges/Outstanding Food Service Charges

K. It is recommended that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students.

Incident # 65643
 Incident # 65632
 Incident # 65483
 Incident # 65453
 Incident # 65405
 Incident # 65130

L. It is recommended that the Board of Education approve the previously submitted Sidebar Agreement between the Board and the Monroe Township Education Association regarding the Unified Sports Program. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement the aforesaid Sidebar Agreement.

M. It is recommended that the Monroe Township Board of Education approve the previously submitted School Psychology Professional Diploma Program Agreement between Kean University and the Board for the period commencing on January 1, 2018 and concluding on June 30, 2018. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board.

N. ESCNJ Representative Term
 Pursuant to enacted legislation, P.L. 192-1989, Chapter 254, the Monroe Township Board of Education elects Dr. Michael Kozak to the Representative Assembly of the Middlesex Regional Educational Services Commission for a term from January 1, 2018 to December 31, 2018.

O. It is recommended that the Board approve the following extra curricular activities and curriculum documents for the 2017-2018 school year:

- UP Dance
- Business Principles and Practices
- Vocational Skills and Exploration

File Attachments

Policies for first reading.pdf (363 KB)
 regulation for first reading.pdf (367 KB)
 policies for final reading.pdf (435 KB)
 Student Teaching Approval 12_13_2017.pdf (35 KB)
 keane agreement.pdf (1,020 KB)
 professional dev..pdf (1,180 KB)

Executive File Attachments

Suspension November 2017.pdf (28 KB)
 Field Trip Requests - December 13, 2017.pdf (79 KB)

11. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Subject	A. BOARD ACTION
Meeting	Dec 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	11. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Education approve the following Board Action Items by roll call.

BOARD ACTION (Items A through F)

A. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Monroe Township Board of Education approve Brookfield Schools, 1009 Berlin Road, Cherry Hill, NJ 08034 to provide hospital educational services to students admitted into a hospital or treatment center at a rate of \$53.87 per hour for the 2017/2018 school year. The rate remains the same as prior years.
2. It is recommended that members of the Monroe Township Board of Education approve Joseph Lesky III, 48 Ruppert Drive, Somerset, NJ 08873 as an Accompanist for the MTMS Chorus Concert for December 2017 through January 2018, including rehearsals for a total fee of \$400.00.

B. TRANSFER #5

It is recommended that members of the Monroe Township Board of Education approve Transfer #5 for November 2017 for Fiscal Year 2017/2018 as previously submitted.

C. BILL LIST

It is recommended that the bills totaling \$12,747,078.51 for November 2017 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for November 2017, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the November 2017 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. SURPLUS EQUIPMENT PROGRAM - PRINCETON UNIVERSITY

As recommended by the Board's Building, Grounds and Transportation Committee, it is recommended that the Monroe Township Board of Education approve the District's participation in the Princeton University Resource Recovery Program to access Princeton University's surplus equipment warehouse during the 2017-2018 school year.

F. 2018/2019 PRELIMINARY BUDGET CALENDAR

As recommended by the Building Grounds and Transportation Committee, It is recommended that members of the Monroe Township Board of Education approve the previously submitted 2018/2019 Preliminary Budget/School Election Calendar.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

File Attachments

W 18-19 Budget Calendar.pdf (470 KB)

Financials 12.13.17.pdf (4,575 KB)

Surplus Equipment Program - Princeton University.pdf (54 KB)

12. BOARD PRESIDENT'S REPORT**13. OTHER BOARD OF EDUCATION BUSINESS****14. PUBLIC FORUM**

Subject A. PUBLIC FORUM (See Note 3)

Meeting Dec 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 14. PUBLIC FORUM

Access Public

Type Information

See Note 3.**15. CLOSED SESSION RESOLUTION**

Subject A. CLOSED SESSION RESOLUTION

Meeting Dec 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 15. CLOSED SESSION RESOLUTION

Access Public

Type

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Discussion regarding pending litigation with student Id. No. 83636.
- Harassment, Intimidation and Bullying

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

16. PUBLIC FORUM

Subject A. PUBLIC FORUM (See Note 3)

Meeting Dec 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 16. PUBLIC FORUM

Access Public

Type Information

See Note 3.

17. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Subject **A. January 3, 2018 (Organizational Meeting)**

Meeting Dec 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 17. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Access Public

Type

The next scheduled Board of Education Meeting is scheduled for January 3, 2018 7:00 p.m. at the Monroe Township High School.

18. ADJOURNMENT

Subject **A. Notes**

Meeting Dec 13, 2017 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 18. ADJOURNMENT

Access Public

Type Action

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
- (5) Any matter directly involving sending district students or programs and services used by them.
- (6) The annual receiving district budget.

- (7) Any collectively-negotiated agreement involving employees who provide services used by sending district students.
- (8) Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
- (9) Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.